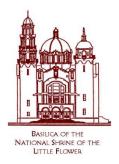


EMPLOYMENT APPLICATION

Discalced Carmelite Fathers of San Antonio
And

Our Lady of Mount Carmel & St. Therese Parish 824 Kentucky Avenue
San Antonio, Texas 78201
Telephone (210) 735-9126 Fax (210) 735-1389



APPLICANT IN	IFORMATION	4										
Last Name		First						M.I.		DOB		
Have you ever been employed under another name? YES NO												
If yes, what was it?												
Street Address								Apartm	Apartment/Unit #			
City				State				ZIP	ZIP			
Phone				E-mail Address								
Drivers License Number Social S No.				Security			Desired S	Desired Salary				
Position You Are Applying For:				Date A			Available f	vailable for Work:				
Are you willing to work FULL-TIME PART-TIME SUMMER TEMPORARY												
Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO												
Have you ever worked for this company? YES \(\square\) NO \(\square\) If so, when?												
Have you ever been convicted of a felony? YES NO				ю 🗆	O If yes, explain							
EDUCATION												
High School			Address									
From	То	Did you gradua	ate? Y	ES 🗌	NO [Degree					
College			Δ	ddress								
From	То	Did you gradua	ES NO Degree									
Other A			Address									
From	om To Did you graduate? YES			ES 🗌	NO [NO Degree						
REFERENCES												
Please list three professional references.												
Full Name				Relationship								
Company					Phone							
Address												
Full Name				Relationship								
Company				Phone								
Address												

Full Name				Relationship					
Company				Phone					
Address									
PREVIOUS EM	PLOYMENT								
Company				Phone					
Address				Supervisor					
Job Title	Job Title Starting Salary				Ending Salary	\$			
Job Title Starting Salary \$ Ending Salary \$ Responsibilities									
From	m To Reason for Leaving								
May we contact yo	our previous super	visor for a reference?	NO 🗆						
Company				Phone					
Address			Supervisor						
Job Title Starting Salary				\$	Ending Salary	\$			
Responsibilities				I					
From	m To Reason for Leaving								
May we contact your previous supervisor for a reference? YES NO									
Company				Phone					
Address				Supervisor					
Job Title	ob Title Starting Salary			\$	Ending Salary	\$			
Responsibilities				I					
From	То	Reason for Leaving							
May we contact yo	our previous superv	visor for a reference?	NO 🗆						
DISCLAIMER AND SIGNATURE									
I certify that my answers are true and complete to the best of my knowledge.									
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.									
Signature				Date					

THE ARCHDIOCESE OF SAN ANTONIO



CRIMINAL BACKGROUND SEARCH AUTHORIZATION & RELEASE FORM

**Please print as neatly as possible and fill out both sides. Illegible forms will be returned.

Name: First		Middle	Last
Other last names used i	in the past five years:		
Current address:	Street	City	State Zig
		•	•
Work phone #:	Ho	ome phone #:	
E-Mail Address:			
Date of birth:		Gender: Male	Female
Driver's license #:		State	
Name of Parish, School	, or Agency:	rish, School or Agency: _	
Name of Parish, School Name of Volunteer Posi	ition or Job Title with Pa		
Name of Parish, School Name of Volunteer Posi Will this position requirements? Yes No FOR OFFICE USE O	ition or Job Title with Pa re you to work or volunte	rish, School or Agency: _	
Name of Parish, School Name of Volunteer Posi Will this position requireminors? Yes No	ition or Job Title with Pa re you to work or volunte	rish, School or Agency: _	

Have you <u>ever</u> been convicted of, arrested for, charged with, placed on probation for, granted deferred adjudication for and/or given any pretrial diversion for <u>any</u> violation of the law? (You do not need to disclose minor traffic violations.)YESNO
If you answered "YES", please attach a separate piece of paper giving full details of the event. Please read the following paragraph carefully and sign below to indicate that you understand this document:
I hereby authorize the Archdiocese of San Antonio, and its agent(s), to request and receive any and all background information about me, including without limitation, my criminal history, information from Texas Department of Family and Protective Service and my driving record.
I understand that background information received from reporting agencies, may include arrests, convictions, plea bargains, deferred adjudications, delinquent conduct committed while a juvenile, expungement, and investigations.
I understand that a criminal background check will be conducted every three years, or as needed, per Archdiocesan policies, and I hereby give permission to the Archdiocese to conduct future criminal background checks without further written authorization.
I further release the Archdiocese of San Antonio and its agents, employees, personnel or representatives from any and all claims and liability arising out of the request for this information.
I certify that I can be trusted with the supervision, guidance, education and/or care of minors and/or vulnerable adults and that I will abide by the policies and procedures of the Archdiocese of San Antonio, of which I have been fully informed.
The statements made by me on this form are true, correct, accurate and complete and are made in good faith.
I understand that any false statements made on this form may result in the denial of the application, termination of employment, suspension of volunteer service, and/or other disciplinary action.
Signature: Date:

You must answer the following: